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ABSTRACT

Designed as a reference tool for faculty, staff, researchers, and proposal writers, this fact book compiles institutional statistical data on students and faculty, the budget, student services, personnel, and learning resources at Ponce Technical University College (PTUC). Section A focuses on students, presenting information on distribution of high school students by town, school, and year; distribution of incoming freshmen by high school average, achievement test results, father's education, family income, and place of residence; and financial aid provided by the college and private donors. Section B concentrates on faculty, giving data on distribution by degree and rank, faculty contracts, and analyses of institutionally supported projects and scientific research. Section C focuses on PTUC's programs and instruction, including information on distribution of space, faculty by program, average teaching load, and enrollments. In section D, library and audiovisual resources are examined in terms of expenditures and use. Finally, administrative data are presented with respect to salary costs of personnel, equipment and supply costs, and distribution of budget by category. (EJV)

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PONCE TECHNOLOGICAL UNIVERSITY COLLEGE
REGIONAL COLLEGES ADMINISTRATION
UNIVERSITY OF PUERTO RICO

FACT BOOK
1984 - 85

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OFFICE OF PLANNING AND DEVELOPMENT
AND INSTITUTIONAL RESEARCH

JUNE 1985

JC 860 323

University of Puerto Rico
Regional Colleges Administration
Ponce Technological University College
P. O. Box 7186
Ponce, Puerto Rico 00732

Office of Planning and Development

MEMORANDUM

TO : Ponce Technological University College Faculty and Administrative Staff

THRU : Ruth Fortuño de Calzada
Dean and Director

FROM : Annie Ramírez de Castro
Associate Dean of Academic Affairs

DATE : September 16, 1985

SUBJECT: FACT BOOK 1984-85

After weeks of organization and work combined with the cooperation of all the institutional administrative offices involved, the staff of the Office of Planning and Development and Institutional Research has compiled an institutional Fact Book for the 1984-85 academic year.

This fact book compiles institutional statistical data on students and faculty profile, budget, student services, personnel, and learning resources. It is to serve as a reference tool for faculty, staff, researchers, and proposal writers for up to five years.

Annually, the fact book will be updated to include an additional year in statistical data. It will be published in English in order to serve as a reference tool to a larger population.

Special thanks go to my staff, Mrs. Ivette Centeno and Mrs. Ivonne Vilariño, whose dedicated efforts assures you of a complete and attractive document.

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DISTRIBUTION OF HIGH SCHOOL STUDENTS AT CUTPO
ORIENTATION SESSIONS BY TOWN, SCHOOL, AND YEAR

TOWN	HIGH SCHOOL	1984-85 ATTENDANCE
Coamo	José F. Zayas	98
	Ramón José Dávila	80
Guánica	F.D. Roosevelt	23
Guayanilla	Francisco Rodríguez López	125
Juana Díaz	Luis Llorens Torres	71
Peñuelas	Adolfo Grana Rivera	109
Ponce	Las Delicias	57
	Ponceño College	84
	Cristo Rey Academy	67
	Liceo Ponceño	18
	Vocational	185
	Sagred Family	25
	Ponce High	985
	Dr. Pila	259
	Santísima Trinidad	11
	San Conrado	79
	Alfredo Aguayo	81
	Thomas Armstrong	108
	Pro Vet	21
	Yauco High School	214
	Holy Rosary	35
TOTAL		2,735

Source: Orientation Office, CUTPO

DISTRIBUTION OF INCOMING FRESHMEN BY HIGH SCHOOL AVERAGE

Average Range / Year	1984-85	
	Number	Percent
4.00 - 3.50	115	21.02
3.49 - 3.00	183	33.46
2.99 - 2.50	154	28.15
2.49 - 2.00	49	8.96
1.99 - 0.00	2	.37
Incomplete Records	44	8.04
TOTAL	547	100

Source: Computer Center, ACR

DISTRIBUTION OF INCOMING FRESHMEN BY CEEB* RESULTS
1984-85

TEST / SCORE	Mathematics		Verbal	
	Number	%	Number	%
0 - 200	15	2.74	15	2.74
201 - 300	0	0.00	1	.18
301 - 400	9	1.65	5	.91
401 - 500	161	29.43	156	28.52
501 - 600	216	39.49	289	52.83
601 - 700	127	23.22	76	13.89
701 - 800	19	3.47	5	.91
TOTAL	547	100	547	100

*College Entrance Examination Board

Source: Regional Colleges Administration - Computer Center.

DISTRIBUTION OF INCOMING FRESHMEN BY CEEB* ACHIEVEMENT TESTS RESULTS
1984-85

Score / Test	Spanish Achievement		Math Achievement		English	
	Number	%	Number	%	Number	%
0 - 200	15	2.74	15	2.74	15	2.74
201 - 300	0	0.00	0	0.00	5	.91
301 - 400	13	2.38	13	2.38	136	24.86
401 - 500	151	27.61	139	25.41	237	43.33
501 - 600	272	49.73	201	36.75	114	20.84
601 - 700	91	16.64	163	29.80	38	6.95
701 - 800	5	.91	16	2.93	2	.37
TOTAL	547	100	547	100	547	100

*College Entrance Examination Board.

Source: Regional Colleges Administration - Computer Center

DISTRIBUTION OF INCOMING FRESHMEN BY FATHER'S EDUCATION

Highest level completed / Year	1984-85	
	Number	Percent
None	3	.55
Grade 6	70	12.8
Grade 9	71	12.98
Grade 12	155	28.34
Baccalaureate credits	42	7.68
Associate Degree	20	3.66
Baccalaureate	51	9.32
Post Graduate	38	6.95
Incomplete Records	97	17.73
TOTAL	547	100

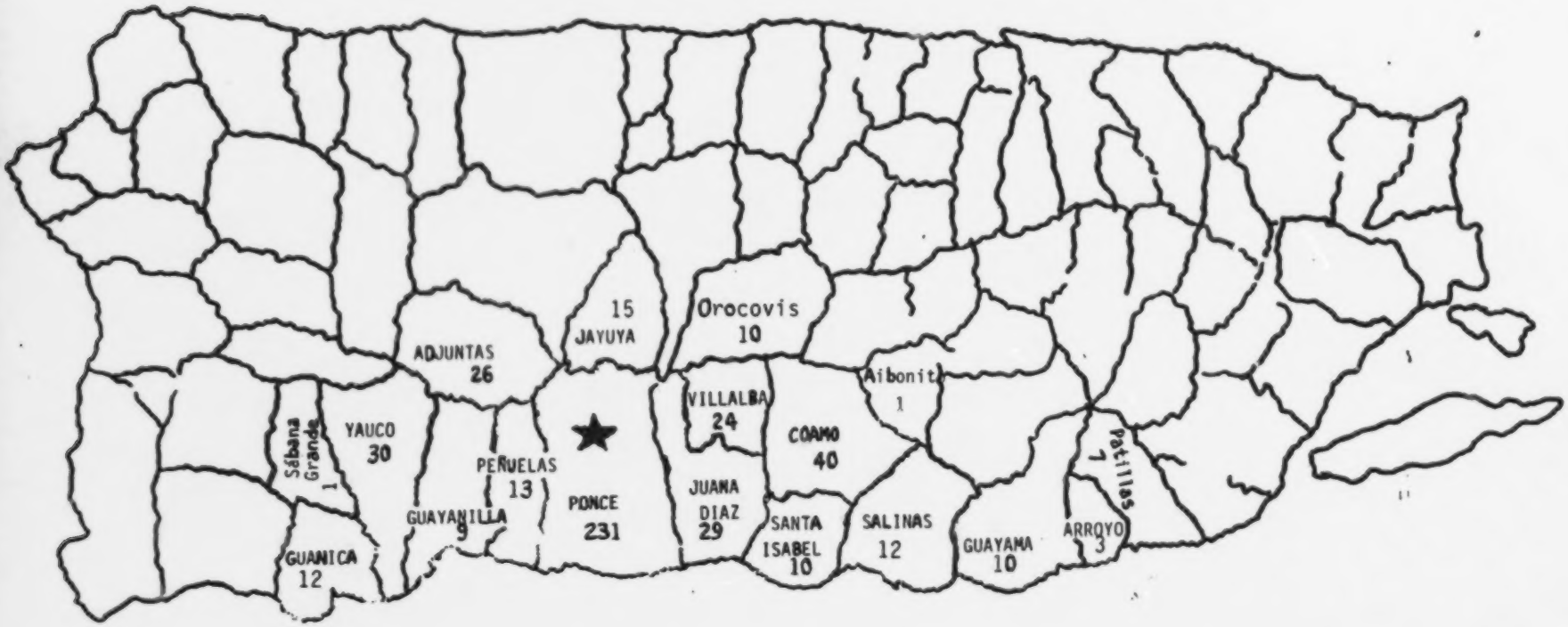
Source: Regional Colleges Administration - Computer Center.

DISTRIBUTION OF INCOMING FRESHMEN BY FAMILY AVERAGE YEARLY INCOME

Average yearly income / Year	1984-85	
	Number Students	Percent
$ 500 or less	16	2.92
501 - 749	7	1.28
750 - 999	6	1.10
1,000 - 1,499	25	4.57
1,500 - 1,999	22	4.02
2,000 - 2,999	31	5.67
3,000 - 3,999	49	8.96
4,000 - 4,999	47	8.59
5,000 - 7,499	103	18.83
7,500 - 9,999	63	11.52
10,000 - 12,499	64	11.70
12,500 - 14,999	32	5.85
15,000 - 17,499	15	2.74
17,500 - 19,999	10	1.83
20,000 or more	39	7.13
Incomplete records	18	3.29
TOTAL	547	100

Source: Regional Colleges Administration - Computer Center

GEOGRAPHIC DISTRIBUTION OF INCOMING FRESHMAN BY PLACE OF RESIDENCE IN THE SOUTHERN REGION



Non southern region residents - 73
None island residents - 2

Source: Registrar's Office, CUTPO

DISTRIBUTION OF INCOMING STUDENTS

Category / Year	1984-85
High School Graduates	558
State System Transfers	28
Other transfers	21
TOTAL	607

Source: Registrar's Office, CUTPO.

ANALYSIS OF SERVICES RENDERED BY THE FINANCIAL AID OFFICE

	1984-85	
	Total No.	Percent
Total applications received	1,186	
Total applications that qualified	73	62
Total applications that did not qualify	452	38
Total enrollment	1,892	
Total of students receiving financial aid	1,732	92
Total of students without financial aid	160	8

Source: Financial Aid Office, CUTPO

DISTRIBUTION OF FINANCIAL AID ASSIGNED TO STUDENTS

PROGRAM	1984-85	
	Number of Students receiving aid	Funds assigned
Initial Supplemental Educational Opportunity Grant	51	23,160
Continuing Supplemental Educational Opportunity Grant	20	10,000
Legislative Grant	380	173,199
Work-Study Program*	222	118,000
State Student Incentive Grant Program	47	20,656
Angel Ramos Grant	4	1,800
Pell Grant	1,732	1,728,203.41
Supplementary Aid Program (PAS)	1,259	116,758.92
National Direct Student Loan	10	11,012.23
Guaranteed Student Loan	47	51,755.01
TOTAL		2,254,544.57

*Does not include summer work study fund.

Source: Financial Aid Office, CUTPO.

DISTRIBUTION OF FUNDS GRANTED TO STUDENTS BY PRIVATE DONORS

AGENCY	1984-85	
	No. of Scholarships	Total Fund
Angel Ramos Foundation	4	$1,800
Presbyterian Church	1	1,200
Industrial Association of Puerto Rico	1	500
TOTAL	6	$3,500

Source: Financial Aid Office, CUTPO.

DISTRIBUTION OF FACULTY BY DEGREE AND RANK
1984-85

ACADEMIC RANK	B	M	D	Total
Professor	-	3	2	5
Associate Professor	-	27	2	29
Assistant Professor	4	34	2	40
Instructor	3	28	-	31
Lecturer	4	9	-	13
Total	11	101	6	118
Percent	9.32	85.60	5.08	100.00

Source: Office of Academic Affairs, CUTPO.

Legend: B - Baccalaureate
M - Master
D - Doctorate

DISTRIBUTION OF FACULTY'S HIGHEST INSTITUTIONALLY RECOGNIZED DEGREE BY GRANTING COUNTRY AND ACADEMIC DEPARTMENT*

	Puerto Rico State System			Puerto Rico Private Institutions			Continental U.S.A.		Foreign**		
DEPARTMENT	B	M	Ph.D	B	M	Ph.D	M	Ph.D	M	Ph.D	Total
Allied Health	2	1	0	0	2	1	0	0	0	0	6
Audiovisual							1				1
Business Administration	1	6	0	1	8	0	2	1	0	0	1 19
Civil Eng. Tecn.	4	1	0	0	1	0	1	0	0	0	7
Physical Ed. & Education	0	3	0	0	2	0	3	1	0	0	9
English	0	1	0	0	5	0	4	0	0	0	10
Hunanities	0	1	0	0	2	0	2	0	2	1	8
Industrial Eng. Tecn.	2	0	0	0	0	0	0	0	0	0	2
Library	0	2	0	0	0	0	3	0	1	0	6
Natural Sciences	1	21	0	0	0	0	5	0	0	0	27
Sec. Sciences	0	0	0	0	0	0	7	0	0	0	7
Social Sciences	0	4	0	0	2	0	0	0	1	0	7
Spanish	0	3	2	0	2	0	2	0	0	0	9
TOTAL	10	43	2	1	24	1	30	2	4	1	118

*Includes faculty members working for the Institution during the first semester, 1984-85.

**Limited to Spain, Italy, Canada, and France.

Source: Office of Academic Affairs, CUTPO.

DISTRIBUTION OF FACULTY CONTRACTS

	1984-85	
	Number	Percent
Tenure	75	63.56
Probationary	22	18.64
Temporary	7	5.93
Substitute	1	.85
Lecturer	13	11.02
TOTAL	118	100.00

Source: Office of Academic Affairs, CUTPO.

DISTRIBUTION OF PROMOTIONS AND TENURES GRANTED TO FACULTY

Rank / Year	1984-85*
Assistant Professor	5
Associate Professor	3
Professor	-
TOTAL	8

Category / Year	1984-85
Tenures Approved	4*

*Effective in academic year 1985-86, one tenure was effective in January 1984-85.

Source: Administrative Board Certifications

DISTRIBUTION OF LEAVES GRANTED TO FACULTY

Type of leave / Year	1984-85
Extraordinary leave without pay	1
Extraordinary leave without pay and with economic assistance	1
Special economic assistance	12
Summer economic assistance	11
Inservice leave	1
Extraordinary leave with pay	1
Sick leave without pay	1
TOTAL LEAVES GRANTED	28

Source: Administrative Board Certifications.

ANALYSES OF INSTITUTIONALLY SUPPORTED PROJECTS AND SCIENTIFIC RESEARCH IN THE YEAR 1984-85

DEPARTMENT	PROJECT TITLE	Started	Completed
Allied Health	Perceptual Motor Development in Pre-schoolers	1983-84	No
Civil Engineering Technology	Use of Latent Heat of Vaporization of Water on Concrete Roof Slabs as a Cooling Device and Savings on Consumption of Electricity	1982-83	No
Humanities	Museum of History and Archeology	1982-83	Yes
Humanities	T.V. Course - History of Art (Osiris Delgado)	1984-85	No
Natural Science	Isolation, Purification, and Partial Characterization of a Fibroin in Nephila Clavipes	1982-83	No
Spanish	Puerto Rico in its Popular Theatre, 1880-1899	1984-85	Yes

Source: Office of Planning and Development and Institutional Research, CUTPO.

DISTRIBUTION OF SPACE AVAILABLE, ENTRANCE INDEX
NUMBER OF APPLICANTS AND ADMISSIONS PER PROGRAM FOR 1984-85

	Space Available	Entrance Index	Applicants*	Admitted
Technical Program				
Business Administration	130	203	163	150
Civil Technology	40	180	52	49
Computer Science	55	250	95	59
Drafting Technology	40	180	44	47
Elementary Education	16	180	28	37
Industrial Technology	60	189	67	68
Occupational Therapy	30	178	67	48
Physical Therapy	35	197	68	44
Secretarial Science	60	180	53	54
Sub-total			637	556
Transfer Programs				
Education	30	201	55	43
Engineering	50	260	58	67
Humanities	35	202	62	43
Natural Sciences	250	232	253	194
Social Sciences	45	200	32	36
Physical Therapy	30	222	22	31
Occupational Therapy	30	214	7	9
Sub-total			499	423
TOTAL			1,136	979

*Includes only those applicants designating CUTPO as first priority in the UPR admissions application.

Source: Regional Colleges Administration - Computer Center.

DISTRIBUTION OF FULL TIME EQUIVALENT FACULTY PER PROGRAM

NUMBER & COSTS OF PROFESSORS BY RANK AND DEGREES / PROGRAM	Instructor B - $12,372 1YR M - $14,424 1YR D - $17,640 1YR			Assistant Professor B - $13,752 1YR M - $15,900 1YR D - $19,200 1YR			Associate Prof. M - $18,804 1YR D - $22,344 1YR		Professor M - $22,008 1YR D - $26,208 1YR		Lecturer B - $12,372 1YR M - $14,424 1YR	
	Bach. Degree F.T.E.*	Masters Degree F.T.E.*	Doctoral Degree F.T.E.*	Bach. Degree F.T.E.*	Masters Degree F.T.E.*	Doctoral Degree F.T.E.*	Masters Degree F.T.E.*	Doctoral Degree F.T.E.*	Masters Degree F.T.E.*	Doctoral Degree F.T.E.*	Bach. Degree F.T.E.*	Masters Degree F.T.E*
Allied Health	2.66	1.29			1.33	1.42	.83					
Business Administration and Computer Science		8.67			1.42		4.25			1.50	1.67	1.83
Civil Engineering and ** Drafting Technology				2.42			2.33				.83	1.38
Education and Physical Education		1.50			2.94	1	2					
English		2.98			6.63		.50					
Humanities					5.53			1.25				.97
Industrial Engineering ***	1			.83								
Natural Science		7.92			9.18		6.95		1.42		.42	1.83
Secretarial Science		1.34			6.26		.67					
Social Science		3.25			2		1					
Spanish		2.17			2		3.17	.50		.75		
TOTAL	3.66	29.12		3.25	37.29	2.42	21.70	1.75	1.42	2.25	2.92	6.01

*One F.T.E. is based on 12 credits of teaching load.

**Engineering Salary Scale

Instructor	Assistant Professor	Associate Professor	Professor
B - $14,610			
M - $17,175	M - $18,930	M - $22,470	M - $26,385
D - $21,195	D - $23,055	D - $26,895	D - $31,635

***Designated faculty has a salary of $18,705.

Source: Office of Academic Affairs, CUTPO.

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DISTRIBUTION OF FACULTY AVERAGE TEACHING LOAD BY PROGRAM

PROGRAM	1984-85
Allied Health	16.44
Business Administration	15.36
Civil Engineering and Drafting Technology	13.21
Computer Science	15.75
Education	14.88
English	13.49
Humanities	14.30
Industrial Engineering Technology	12.02
Natural Science	15.11
Secretarial Science	18.04
Social Science	13.64
Spanish	12.12

Source: Office of Academic Affairs, CUTPO.

DISTRIBUTION OF FULL TIME EQUIVALENT* ENROLLMENT BY PROGRAM
1984-85

PROGRAM	FIRST SEMESTER	SECOND SEMESTER
I. Allied Health	280.4	280.8
a) Occupational Therapy	59.0	57.6
b) Physical Therapy	131.4	140.6
c) Transfer Program	90.0	82.6
II. Business Administration	391.4	358.2
a) Two year program	270.3	248.1
b) Four year program	121.1	110.1
III. Computer Science	105.1	96.5
IV. Education	171.2	167.8
a) Elementary Education	68.5	69.8
b) Transfer Program	102.7	98.0
V. Engineering	258.5	216.2
a) Construction Technology	50.0	35.3
b) Drafting Technology	51.2	44.6
c) Industrial Technology	90.3	78.3
d) Transfer Program	67.0	58.0
VI. Humanities		
a) Transfer Program	41.5	37.0
VII. Natural Science		
a) Transfer Program	344.4	313.6
VIII. Secretarial Science	167.5	161.4
a) Two year program	130.1	122.0
b) Four year program	37.4	39.4
IX. Social Science	52.4	45.3

*Full Time Equivalent based on 16 credits.

Source: Registrar's Office, CUTPO

DISTRIBUTION OF FULL TIME ENROLLMENT BY SEX AND PROGRAM
1984-85

PROGRAM	FIRST SEMESTER			SECOND SEMESTER		
	T	M	F	T	M	F
TOTAL	1,775	715	1,060	1,628	634	994
I. Allied Health	279	53	226	274	51	223
a) Occupational Therapy	59	7	52	57	5	52
b) Physical Therapy	130	33	97	137	32	105
c) Transfer Program	90	13	77	80	14	66
II. Business Administration	384	186	198	349	170	179
a) Two Year Program	265	131	134	242	121	121
b) Four Year Program	119	55	64	107	49	58
III. Computer Science	99	51	48	92	45	47
IV. Education	169	43	126	163	42	121
a) Elementary Education	68	12	56	69	12	57
b) Transfer Program	101	31	70	94	30	64
V. Engineering	254	214	40	211	172	39
a) Construction Technology	48	43	5	34	30	4
b) Drafting Technology	51	42	9	44	36	8
c) Industrial Technology	88	77	11	77	65	12
d) Transfer Program	67	52	15	56	41	15
VI. Humanities						
a) Transfer Program	41	14	27	35	11	24
VII. Natural Science						
a) Transfer Program	342	140	202	310	133	177
VIII. Secretarial Science	155	0	155	149	0	149
a) Two Year Program	126	0	126	119	0	119
b) Four Year Program	29	0	29	30	0	30
IX. Social Science	52	14	38	45	10	35

T= Total M= Male F= Female

Source: Registrar's Office, CUTPO.

DISTRIBUTION OF ENROLLMENT BY PROGRAM AND SEX
1984-85

PROGRAM	FIRST SEMESTER					SECOND SEMESTER				
	T	M	%	F	%	T	M	%	F	%
TOTAL	1,872	744	39.7	1,128	60.3	1,737	670	38.6	1,067	61.4
I. Allied Health	284	54	19.0	230	81.0	286	54	18.9	232	81.1
a) Occupational Therapy	59	7	11.9	52	88.1	58	5	8.6	53	91.4
b) Physical Therapy	135	34	25.2	101	74.8	142	33	23.2	109	76.8
c) Transfer Program	90	13	14.4	77	85.6	86	16	18.6	70	81.4
II. Business Administration	404	197	48.8	207	51.2	371	182	49.0	189	51.0
a) Two Year Program	279	139	49.8	140	50.2	257	130	50.6	127	49.4
b) Four Year Program	125	58	46.4	67	53.6	114	52	45.6	62	54.4
III. Computer Science	113	55	48.7	58	51.3	104	51	49.0	53	51.0
IV. Education	175	45	25.7	130	74.3	176	45	25.6	131	74.4
a) Elementary Education	70	13	18.6	57	81.4	71	12	16.9	59	83.1
b) Transfer Program	105	32	30.5	73	69.5	105	33	31.4	72	68.6
V. Engineering	265	222	83.8	43	16.2	221	181	81.9	40	18.1
a) Construction Technology	53	47	88.7	6	11.3	37	32	86.5	5	13.5
b) Drafting Technology	52	43	82.7	9	17.3	45	37	82.2	8	17.8
c) Industrial Technology	93	80	86.0	13	14.0	80	68	85.0	12	15.0
d) Transfer Program	67	52	77.6	15	22.4	59	44	74.6	15	25.4
VI. Humanities										
a) Transfer Program	42	14	33.3	28	66.7	38	11	29.0	27	71.0
VII. Natural Science										
a) Transfer Program	348	142	40.8	206	59.2	317	135	42.6	182	57.4
VIII. Secretarial Science	188	0	0.0	188	100.0	178	0	0.0	178	100.0
a) Two Year Program	136	0	0.0	136	100.0	127	0	0.0	127	100.0
b) Four Year Program	52	0	0.0	52	100.0	51	0	0.0	51	100.0
IX. Social Science										
a) Transfer Program	53	15	28.3	38	71.7	46	11	23.9	35	76.1

T= Total M= Male F= Female %= Percent

Source: Registrar's Office, CUTPO

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DISTRIBUTION OF ENROLLMENT BY DEGREE LEVEL, STATUS, AND SEX
1984-85*

Degree Level / Status, Sex	Total Enrollment			Full Time			Part Time		
	T	M	F	T	M	F	T	M	F
Transfer	705	268	437	693	264	429	12	4	8
Associate (Technical)	990	418	572	934	396	538	56	22	34
Baccalaureate	177	58	119	148	55	93	29	3	26
Unclassified	20	11	9	8	5	3	12	6	6
TOTAL	1,892	755	1,137	1,783	720	1,063	109	35	74

*First Semester Enrollment.

F= Female M= Male T= Total

Source: Registrar's Office, CUTPO.

DISTRIBUTION OF ENROLLMENT* BY PROGRAM, SEX, AND LEVEL
1984-85

PROGRAM	First Year		Second Year		Third Year		Fourth Year		Other		Subtotal				Total
	M	F	M	F	M	F	M	F	M	F	M	%	F	%	Total
											744	39.7	1,128	60.3	1,872
I. Allied Health	13	78	41	152							54	19.0	230	81.0	284
a) Occupational Therapy	3	26	4	26							7	11.9	52	88.1	59
b) Physical Therapy	8	24	26	77							34	25.2	101	74.8	135
c) Transfer Program	2	28	11	49							13	14.4	77	85.6	90
II. Business Administration	36	48	103	92	31	38	27	29			197	48.8	207	51.2	404
a) Two Year Program	36	48	103	92							139	49.8	140	50.2	279
b) Four Year Program	--	--	---	--	31	38	27	29			58	46.4	67	53.6	125
III. Computer Science	14	15	41	43							55	48.7	58	51.3	113
IV. Education	14	32	31	98							45	25.7	130	74.3	175
a) Elementary Education	4	17	9	40							13	18.6	57	81.4	70
b) Transfer Program	10	15	22	58							32	30.5	73	69.5	105
V. Engineering	92	14	130	29							222	83.8	43	16.2	265
a) Construction Technology	27	2	20	4							47	88.7	6	11.3	53
b) Drafting Technology	16	1	27	8							43	82.7	9	17.3	52
c) Industrial Technology	31	1	49	12							80	86.0	13	14.0	93
d) Transfer Program	18	10	34	5							52	77.6	15	22.4	67
VI. Humanities															
a) Transfer Program	3	13	11	15							14	33.3	28	66.7	42
VII. Natural Science															
a) Transfer Program	49	85	93	121							142	40.8	206	59.2	348
VIII. Secretarial Science	0	37	0	99	0	16	0	36			0	0	188	100.0	188
a) Two Year Program	0	37	0	99							0	0	136	100.0	136
b) Four Year Program	--	--	--	--	0	16	0	36			0	0	52	100.0	52
IX. Social Science	2	13	13	25							15	28.3	38	71.7	53

*First Semester Enrollment
Source: Registrar's Office, CUTPO.

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DISTRIBUTION OF TOTAL WITHDRAWALS BY PROGRAM, SEMESTER, AND LEVEL
1984-85

Program / Semester	I		II	
	1st. year	2nd. year	1st. year	2nd. year
Allied Health	4	1	1	5
a) Occupational Therapy	0	0	0	1
b) Physical Therapy	2	1	1	3
c) Transfer Program	2	0	0	1
Business Administration	9	9	3	7
a) Two Year Program	3	9	2	4
b) Four Year Program*	6	0	1	3
Computer Science	2	4	1	0
Education	0	5	2	4
a) Elementary Education	0	2	2	2
b) Transfer Program	0	3	0	2
Engineering	8	4	4	4
a) Construction Technology	2	1	0	1
b) Drafting Technology	1	0	1	1
c) Industrial Technology	3	2	2	1
d) Transfer Program	2	1	1	1
Humanities	0	0	1	3
a) Transfer Program	0	0	1	3
Natural Science	8	4	3	1
a) Transfer Program	8	4	3	1
Secretarial Science	4	3	3	0
a) Two Year Program	3	3	3	0
b) Four Year Program*	1	0	0	0
Social Science	0	1	1	0
a) Transfer Program	0	1	1	0
TOTAL	35	31	19	24

*1st and 2nd year correspond, respectively, to the 3rd and 4th year of the baccalaureate program.

Source: Registrar's Office, CUTPO.

DISTRIBUTION OF PROBATIONS GRANTED BY PROGRAM
1984-85

PROGRAM	1st. year	2nd. year
Allied Health	1	3
a) Occupational Therapy	0	2
b) Physical Therapy	1	1
c) Transfer Program	0	0
Business Administration	3	8
a) Two Year Program	3	8
b) Four Year Program*	0	0
Computer Science	0	4
Education	2	5
a) Elementary Education	0	1
b) Transfer Program	2	4
Engineering	4	9
a) Construction Technology	1	3
b) Drafting Technology	2	3
c) Industrial Technology	0	1
d) Transfer Program	1	2
Humanities	0	1
a) Transfer Program	0	1
Natural Science	1	7
a) Transfer Program	1	7
Secretarial Science	0	4
a) Two Year Program	0	4
b) Four Year Program*	0	0
Social Science	0	5
a) Transfer Program	0	5
TOTAL	11	46

*The 1st and 2nd years correspond to the 3rd and 4th years, respectively, of the baccalaureate programs.

Source: Registrar's Office, CUTPO.

DISTRIBUTION OF ACADEMIC SUSPENSIONS BY PROGRAM
1984-85

PROGRAM	1st year	2nd year
Allied Health	13	7
a) Occupational Therapy	4	2
b) Physical Therapy	5	3
c) Transfer Program	4	2
Business Administration	17	30
a) Two Year Program	16	30
b) Four Year Program*	1	0
Computer Science	3	3
Education	14	7
a) Elementary Education	7	2
b) Transfer Program	7	5
Engineering	22	14
a) Construction Technology	8	2
b) Drafting Technology	7	3
c) Industrial Technology	4	7
d) Transfer Program	3	2
Humanities	0	5
a) Transfer Program	0	5
Natural Science	11	14
a) Transfer Program	11	14
Secretarial Science	4	4
a) Two Year Program	4	4
b) Four Year Program	0	0
Social Science	0	6
a) Transfer Program	0	6
TOTAL	84	90

*The 1st and 2nd years correspond to the 3rd and 4th years, respectively, of the baccalaureate programs.

Source: Registrar's Office, CUTPO.

DISTRIBUTION OF DEGREES AWARDED BY PROGRAM

PROGRAM	1984-85
Allied Health	61
a) Occupational Therapy	14
b) Physical Therapy	47
Business Administration	102
a) Two Year Program	55
b) Four Year Program	47
Computer Science	41
Education	39
a) Elementary Education	17
b) Transfer Program	22
Engineering	37
a) Construction Technology	5
b) Drafting Technology	7
c) Industrial Technology	25
Humanities	24
a) Transfer Program	24
Natural Science	17
a) Transfer Program	17
Secretarial Science	61
a) Two Year Program	36
b) Four Year Program	24
c) Transfer Program	1
TOTAL	362

Source: Registrar's Office, CUTPO.

DISTRIBUTION OF LIBRARY RESOURCES EXPENDITURES

Expenditure / Year	1984-85
Books	$47,583
Periodicals	9,645
Non Print Materials	4,240
Binding	13,532
TOTAL	$75,000

Source: Library, CUTPO.

DISTRIBUTION OF OTHER LIBRARY EXPENDITURES

Expenditure / Year	1984-85
Salaries	$215,756
Supplies and Services	4,000
Library and Office Equipment	30,000
TOTAL	$249,756

Source: Library, CUTPO.

DISTRIBUTION OF LIBRARY RESOURCES

Resource / Year	1984-85
Books Titles	31,166
Books Volumns	34,672
Bound and Unbound Magazines	277
Magazines in Microfiche	1
Newspapers	10
Records	596
Cassettes	68
Videocassette Recordings	61

Source: Library, CUTPO.

DISTRIBUTION OF USE OF LIBRARY RESOURCES

I. REFERENCE SECTION

A. Questions answered at the reference desk requiring help of librarian.

PROGRAM OR COURSE OF STUDY	TOTAL
Allied Health Sciences	146
Biology	290
Business Administration	370
Chemistry	106
Civil Engineering Technology	103
Computer Sciences	3
Education	65
English	643
History of Puerto Rico	109
Humanities	966
Mathematics	2
Physical Education	35
Physics	7
ROTC	3
Secretarial Sciences	130
Spanish	2,726
TOTAL	5,704

B. Questions unrelated to programs or courses of study 42

C. Other Services

Use of general dictionaries	534
Orientation in use of card catalog	59

D. Service to students of other institutions

Elementary School	29
Junior High School	37
Senior High School	75
University or College Students	79

E. Other users

Faculty	39
Non-teaching staff	32

II. CIRCULATION SECTION

Books (Titles)

General Collection	6,071
Reserve Books	4,642

BORROWERS

Students	5,063
Faculty	30
Non-teaching staff	13
Others	114
TOTAL	5,220

III. PERIODICALS ROOM

Borrowers

Students	2,265
Faculty	305
Others	161

IV. MUSIC ROOM

Resources used

Records		645
Cassettes		1,352
Videocassettes recordings		327
	TOTAL	2,324

Attendance

Music Room	19,118
Proyection Room	2,198
	21,316

Source: Library, CUTPO

DISTRIBUTION OF AUDIOVISUAL BUDGET

1984-85	
Salaries	$56,940.00
Educational Material	20,000.00
Office Supplies	3,000.00
Office Equipment	1,500.00
Audiovisual Equipment	15,000.00
TOTALS	96,000.00
Difference	+13,660.00

Source: Audiovisual Department, CUTPO.

DISTRIBUTION OF AUDIOVISUAL RESOURCES

MATERIAL	1984-85
Slides	1,805
Recordings' LP's	12
Recording Magnetic Tapes	112*
Filmloops	589
Filmstrips	0
Films 8mm	5
Films 16mm	343
Transparencies	96
Videocassettes	275
Programmed Modules	58
Computer Assisted Instruction	64
Kits	5

*Music collection has been transferred to the library.

Note: Slides and transparencies are counted as sets.

Source: Audiovisual Department, CUTPO.

DISTRIBUTION OF USE OF AUDIOVISUAL RESOURCES

I. Materials (Times used)

Type of Material	1984-85
FILMS	
8MM	956
16MM	4,572
Filmstrips	0
Recordings	7,766
Slides	3,681
Transparencies	2,406
Videotapes	3,792
Maps	156

II. Equipment (Times used)

	1984-85
PROJECTORS FOR:	
8MM films	524
16MM films	3,121
Filmstrips	15
Opaque	2,124
Slides	3,711
Transparencies	2,658
Record players	229
Tape recorders	1,243
TV system	714

Source: Audiovisual Department, CUTPO.

DISTRIBUTION OF SERVICE ORDERS BY DEPARTMENT AND OFFICE

PROGRAM	1984-85
Allied Health	201
Automotive Technology	0
Business Administration	221
Civil Eng. Technology	89
Computer Technology	132
Education	256
English	243
Humanities	358
Industrial Eng. Technology	51
Natural Sciences	721
Physical Education	211
R.O.T.C	25
Secretarial Sciences	151
Social Sciences	143
Spanish	75
OTHERS:	
Counseling Office	45
Personnel Office	12

Source: Audiovisual Department, CUTPO.

DISTRIBUTION OF SALARY COSTS OF STUDENT SERVICES PERSONNEL
1984-85

Cost per year / Category*	Number FTE**	Average Monthly Salary	Total ($)
Decano Asoc. Asuntos Estudiantiles	1	2,312	27,744
Directora Orientación	1	1,210	14,520
Consejero III	4	1,126.25	54,060
Consejero I	1	970	11,640
Coordinador Actividades Extracurriculares	2	892.50	21,420
Oficial Asistencia Económica II	1	1,135	13,620
Oficial Orientación Asist. Económica	1	810	9,720
Supervisor Actividades Extracurriculares	1	920	11,040
Auxiliar de Estadísticas I	1	880	10,560
Oficial Auxiliar de Admisiones	1	850	10,200
Oficial de Admisiones II	1	915	10,980
Registrador	1	1,275	15,300
Oficial Evaluación Expedientes Académicos	2	922.50	22,140
Médico	1	1,850	22,200

*Category is defined as the listings which appear in the official job classification document published by the University.

**FTE is only the amount of time spent on category. Other parts of salaries will appear elsewhere.

Source: Personnel Office, CUTPO.

DISTRIBUTION OF SALARY COSTS OF STUDENT SERVICES PERSONNEL

Cost per year / Category*	Number FTE**	Average Monthly Salary	Total ($)
Enfermera	1	845	10,140
Secretaria Administrativa V	1	955	11,460
Secretaria Administrativa III	2	820	19,680
Secretaria Administrativa II	2	750	18,000
Secretaria Administrativa I	3	730	26,280
Mecanógrafa Administrativa III	1	790	9,480
Mecanógrafa Administrativa II	1	760	9,120
Asistente Administrativa I	2	655	15,720
Oficial de Anotaciones	1	820	9,840
Operador Equipo Registro de Datos	1	745	8,940
TOTAL			393,804

*Category is defined as the listings which appear in the official job classification document published by the University.

**FTE is only the amount of time spent on category. Other parts of salaries will appear elsewhere.

Source: Personnel Office, CUTPO.

DISTRIBUTION OF SALARY COSTS OF NON STUDENT SERVICES PERSONNEL

Cost per year / Category*	Number FTE**	Average Monthly Salary	Total ($)
Directora y Decana	1	3,000	36,000
Decana Asociada Asuntos Académicos	1	2,629	31,548
Decano Asoc. Asuntos Administrativos	1	2,166.67	26,000
Oficial Administrativo II	1	1,070	12,840
Oficial de Personal	1	970	11,640
Contador II	2	1,072.50	25,740
Auxiliar de Contabilidad	2	775	18,600
Asistente Administrativo III	1	810	9,720
Asistente Administrativo II	1	715	8,580
Asistente Administrativo I	1	655	7,860
Oficial Pagador	1	920	11,040
Agente Comprador	1	1,100	13,200
Auxiliar de Compras y Suministros	1	715	8,580
Recaudador Oficial	1	910	10,920
Recaudador Auxiliar	1	815	9,780

*Category is defined as the listings which appear in the official job classification document published by the University.

**FTE is only the amount of time spent on category. Other parts of salaries will appear elsewhere.

Source: Personnel Office, CUTPO.

DISTRIBUTION OF SALARY COSTS OF NON STUDENT SERVICES PERSONNEL

Cost per year / Category*	Number FTE**	Average Monthly Salary	Total ($)
Oficial de Propiedad	1	895	10,740
Auxiliar de Propiedad	1	715	8,580
Supervisor Centro de Reproducción	1	855	10,260
Operador Máquina Reproducción I	1	655	7,860
Operador Cuadro Telefónico	1	745	8,940
Secretaria Ejecutiva I	1	995	11,940
Secretaria Administrativa V	2	942.50	22,620
Secretaria Administrativa IV	1	830	9,960
Secretaria Administrativa III	2	840	20,160
Secretaria Administrativa II	13	771.92	120,420
Secretaria Administrativa I	7	724.59	60,865.20
Mecanógrafa Administrativa II	4	776.25	37,260
Mecanógrafa Administrativa I	3	726.67	26,160
Oficial de Estadísticas	1	915	10,980
Conserje	25	635.20	190,560
Guardia Universitaria I	17	765.88	156,240
Guardia Universitaria II	1	810	9,720

*Category is defined as the listings which appear in the official job classification document published by the University.

**FTE is only the amount of time spent on category. Other parts of salaries will appear elsewhere.

Source: Personnel Office, CUTPO.

DISTRIBUTION OF SALARY COSTS OF NON STUDENT SERVICES PERSONNEL

Cost per year / Category*	Number FTE**	Average Monthly Salary	Total ($)
Supervisor Conserjes I	1	750	9,000
Supervisor Conserjes II	1	775	9,300
Director Recursos Físicos I	1	1,420	17,040
Supervisor de Mantenimiento Edif. II	1	955	11,460
Delineante Arquitectónico I	1	745	8,940
Reparador General	4	731.25	35,100
Técnico de Refrigeración	2	890.72	21,377.40
Jardinero I	5	625	37,500
Jardinero II	1	675	8,100
Plomero	1	745	8,940
Mecánico de Equipo Automotriz	1	775	9,300
Auxiliar Postal	1	735	8,820
Técnico de Reproducción Audiovisual	1	880	10,560
Técnico de Artes Gráficas	1	810	9,720
Técnico de Servicios Audiovisuales	1	965	11,580

*Category is defined as the listings which appear in the official job classification document published by the University.

**FTE is only the amount of time spent on category. Other parts of salaries will appear elsewhere.

Source: Personnel Office, CUTPO.

DISTRIBUTION OF SALARY COSTS OF NON STUDENT SERVICES PERSONNEL
1984-85

Cost per year / Category*	Number FTE**	Average Monthly Salary	Total ($)
Operador Equipo Registro de Datos	1	765	9,180
Programador Sistema Electrónico I	1	1,060	12,720
Trabajador	4	600	28,800
Conductor Camiones	3	733.33	27,840
Pintor	1	715	8,580
Técnico de Laboratorio	5	765	45,900
Coordinador Atlético	1/2	1,670	10,020
Auxiliar de Biblioteca	2	847.50	20,340
Biblioteca Auxiliar I	4	857.50	41,160
Biblioteca Auxiliar II	1	985	11,820
Bibliotecario I	4	1,202	57,696
Bibliotecario III	2	1,633	39,192
Bibliotecario IV	1	2,359	28,308

*Category is defined as the listings which appear in the official job classification document published by the University.

**FTE is only the amount of time spent on category. Other parts of salaries will appear elsewhere.

Source: Personnel Office, CUTPO.

DISTRIBUTION OF SALARY COSTS OF NON STUDENT SERVICES PERSONNEL
1984-85

Cost per year / Category*	Number FTE**	Average Monthly Salary	Total ($)
Coordinador Ingeniería Industrial	1/4	1,578.75	4,736.25
Ayudante Director Ciencias Naturales	.20833	1,452	3,630
Director Departamento Académico	5	1,995.68	119,740.50
Director Planificación y Desarrollo	3/4	1,820	16,380
Director Educación Cont. y Extensión	1/2	2,062	12,372
Director Centro Audiovisual	1	1,645	19,740
TOTAL			1,700,205.35

*Category is defined as the listings which appear in the official job classification document published by the University.

**FTE is only the amount of time spent on category. Other parts of salaries will appear elsewhere.

Source: Personnel Office, CUTPO.

DISTRIBUTION OF EQUIPMENT AND SUPPLY COSTS PER PROGRAM
1984-85

Expenditures / Program*	Equipment	Supplies
I. ACADEMIC PROGRAMS	40,112	35,077
A. Transfer Programs	16,906	13,399
1. Spanish	120	365
2. English	670	2,089
3. Mathematic	0	0
4. Humanities	5,234	504
5. Social Sciences	375	95
6. Biology	3,000	6,899
7. Chemistry	3,890	716
8. Physical Sciences	0	0
9. Physical Education	3,617	2,731
B. Technical Programs	23,206	21,678
1. Business Administration	2,464	910
2. Secretarial Sciences	515	7,579
3. Physical Therapy	3,323	5,595
4. Comp. Inf. System	4,068	1,600
5. Education	2,871	2,488
6. Civil Engineering	6,285	3,098
7. Industrial Engineering	3,680	412
II. AUXILIARY ACADEMIC SERVICES	45,763	33,063
A. Library	15,852	5,509
B. Associate Dean Academic Affairs	4,926	1,728
C. Audiovisual	24,985	25,826

*This includes all Programs - Regular**, Service, and Library.
**Regular programs are defined as those leading to a degree, certificate or transfer programs.

Source: Accounting Office, CUTPO.

DISTRIBUTION OF BUDGET BY CATEGORY
1984-85

CATEGORY	
TOTAL	$5,548,606
I. Academic Programs	2,241,495
a) Transfer	1,231,056
b) Technical	970,410
c) Summer Session	34,274
d) Continuing Education	5,755
II. Institutional Research	20,928
a) Institutional Studies	20,928
III. Academic Support Programs	492,370
a) Library	314,176
b) Audiovisual	111,091
c) Deanship of Academic Affairs	67,103
IV. Administrative Programs	2,283,089
a) Administration	417,505
b) Operational and Maintenance Expenses	856,936
c) Institutional Expenses	433,983
d) Fringe Benefits	574,665
V. Students Services	450,526
a) Counselling	257,086
b) Medical Services	47,579
c) Registrar's Office	112,082
d) Social and Cultural Activities	10,602
e) Athletic Program	23,177
VI. Special Leaves Program	60,198

Source: Accounting Office, CUTPO.

DISTRIBUTION OF UTILITIES COST BY CATEGORY
1984-85

CATEGORY		
	Total	$454,012
A. Electricity		$296,886
B. Water		14,107
C. Gas		16,772
D. Communications		63,124
1. Telephone		40,460
2. Telex		650
3. Telegraph		-0-
4. Post Office		10,953
5. Comp. Center Tel, Line		11,060
Utilities Costs per Student per year		239.96

Source: Accounting Office, CUTPO.

SQUARE FOOTAGE OF WORKING SPACE IN THE COLLEGE*

TOTAL	NUMBER	TOTAL SQUARE FOOTAGE $190,102.39
Classrooms	44	37,457
Offices	47	37,139.87
Faculty	22	7,019
Other:	25	29,544.87
A. Administration	15	9,533
B. Counseling Services	10	20,011.87
Hallways		47,586.92
Laboratories	13	29,031.84
Library	1	27,762.76
Other (Define)	6	19,700.00
A. Cafeteria	1	15,990.00
B. Shops	5	3,710.00

*This includes constructed and furnished space available since 1980

Square feet per student per year - 1984-85 - 100.5

Source: Maintenance Office, CUTPO.

ANALYSIS OF ACADEMIC PERFORMANCE OF CUTPO ALUMNI AT OTHER UNIVERSITY OF PUERTO RICO CAMPUSES

1984-85

Campus of Graduation	Number of Graduates	Average GPA at CUTPO	Average GPA at Campus	Average time needed to Graduate*
Mayaguez	17	2.79	2.68	7.3
Río Piedras	53	2.81	3.00	6.2
Medical Sciences	26	2.94	3.08	5.7
Humacao	1	2.51	3.05	5.5
Cayey	31	2.58	2.62	5.5
Bayamón	4	2.58	2.78	7
Arecibo**				

*Includes average time in years for baccalaureate program.

**Information not provided.

Source: Registrar Offices, UPR System

ERIC Clearinghouse for Junior Colleges
JUL 25 1986